

CAT Master Report- Instructions

Thank you so much to Nick Piasias (Chintimini Kennel Club, Corvallis Oregon) for creating the CAT Master Report spreadsheet.

The **CAT Master Report spreadsheet** allows clubs to quickly and easily create results pages for CAT events. Trial Secretaries need only input the exhibitor information and whether or not the dog passed the test, and the spreadsheet automatically creates results pages that can be printed, signed, and mailed to the AKC. Additionally, the spreadsheet creates “white board pages” that can be printed out so that results are available for exhibitor viewing almost immediately.

THE SHEETS

Entries

The entries sheet is where the secretary will input the information for the tests. On this sheet the event number, date of event, secretary’s name, and host club/location of event are entered. For each dog competing, Breed, Call Name, Registered Name, AKC Registration/Listing #, Gender, Yardage (whether 600 or 300 yards), whether the dog is running as a veteran, and whether the dog Passed or Failed are input in the appropriate columns by the secretary. Fields that need to be completed are colored. (Note: The sheet is protected so that other fields cannot be altered.) The identifying information can be completed prior to the running of the trial, and the secretary need only mark the dog as passed or failed as the dogs are run.

If more than 56 dogs are entered in your event (4 report sheets), then secretaries must generate a second spreadsheet.

Event Number:		2016248209		Date:		[DATE]		Club:		[CLUB NAME]	
CAT #	Yardage	Veter	Breed	Call Name	Registered Name	AKC Registration /Listing #:	Gender	Notes / Comments	Pass	Fail	
1	600		CP	Rien	Fake Name #1	FK42133601	F		x		
2	300		Rat Terrier	Nada	Fake Name #2	FK32363201	M		x		
3	600	y	Gold. Ret.	Sally	Fake Name #3	FK20163810	M			x	
4	600		Min. Pin.	Bob	Fake Name #4	FK07848201	F		x		
5	300		Min. Pin.	Mike	Fake Name #5	FK87483901	M		x		
6	300	y	CP	Jack	Fake Name #6	FK68479203	M		x		
7	600		BC	Flashy	Fake Name #7	FK09736104	F		x		
8	600		Aus. Shep.	Juju	Fake Name #8	FK64827210	M			x	
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10											
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Page 1, Page 2, etc.

The next sheets are the results pages that are automatically generated once the pass/fail information is input. These sheets can be printed to send to the AKC.

No changes need to be made to this sheet, and it is protected so that the formulas cannot be mistakenly altered.

AMERICAN KENNEL CLUB						
Event #					2016248209	
COURSING ABILITY TEST RESULTS						
Host Club/Location			[CLUB NAME]	Event Date		[DATE]
#	Breed	Call Name	Registered Name:	AKC Registration/ Listing #:	Pass	Fail
1	CP	Rien	Fake Name #1	FK42133601	X	
2	Rat Terrier	Nada	Fake Name #2	FK32363201	X	
3	Gold. Ret.	Sally	Fake Name #3	FK20163810		X
4	Dob. Pin.	Bob	Fake Name #4	FK07848201	X	
5	Min. Pin.	Mike	Fake Name #5	FK87483901	X	
6	CP	Jack	Fake Name #6	FK68479203	X	
7	BC	Flashy	Fake Name #7	FK09736104	X	
8	Aus. Shep.	Juju	Fake Name #8	FK64827210		X
9						
10						
11						
12						
13						
14						
Judge's Name:			[NAME]	x: _____		
Test Secretary's Name:			[NAME]	x: _____		

White Board

The white board sheet creates a large-font running order that can be printed out and posted to a white board at the event. As soon as the dog leaves the field the pass/fail columns can be filled in via marker so that everyone can see how the dog performed. This is automatically generated from the entries sheet, so the Secretary will NOT need to update this page manually.

The screenshot shows an Excel spreadsheet with the following data:

Run #	Event Number	Call Name	Gender	Yardage	Vet
			2016248209	[DATE]	
	Breed	Call Name	Gender	Yardage	Vet
1	CP	Rien	F	600	
2	Rat Terrier	Nada	M	300	
3	Gold. Ret.	Sally	M	600	y
4	Dob. Pin.	Bob	F	600	
5	Min. Pin.	Mike	M	300	
6	CP	Jack	M	300	y
7	BC	Flashy	F	600	
8	Aus. Shep.	Juju	M	600	
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Check-In List

The check-in list sheet can be used by the inspection committee to be sure all dogs are inspected before running. Some clubs give each exhibitor a mailing label sticker with their run number to indicate when they should be ready to bring their dog to the paddock/starting line area. The dog's information is automatically imported from the entries page. After the inspection of all dogs is completed, this list can be returned to the Secretary in case a refund is required for dogs not passing inspection.

	A	B	C	D	E	F	G
1	Event Number			2016248209			
2	CAT 1	Yardage	Veteran	Breed	Call Name	Gender	Inspected
3	1	600		CP	Rien	F	
4	2	300		Rat Terrier	Nada	M	
5	3	600	y	Gold. Ret.	Sally	M	
6	4	600		Dob. Pin.	Bob	F	
7	5	300		Min. Pin.	Mike	M	
8	6	300	y	CP	Jack	M	
9	7	600		BC	Flashy	F	
10	8	600		Aus. Shep.	Juju	M	
11	9						
12	10						
13	11						

If you have suggestions for improvement, please send them to Nick Pisas (ngpicias@gmail.com) or AKC (SportsEvents@AKC.org). A Microsoft Access database is available for keeping a record of dogs entered into your events. The database keeps all the information contained on the official AKC lure coursing entry form. The database will print entries for exhibitors and after assigning dogs to an event via their AKC Registration/Listing #, the database creates an excel page that can be entered into this CAT Master Report and the Fast CAT Master Report spread sheets. For information on this database, contact Nick Pisas.